



## TERMS AND CONDITIONS FOR GREAT KIDS EVENTS EVENTS

Great Kids Events strives to provide a wonderful and memorable event for every child we serve! The following is a list of terms and conditions under which we conduct all of our events. By agreeing to your event contract, you hereby agree to the following terms.

**Liability Waiver:** Great Kids staff will take every precaution to ensure a safe and fun event for all attendees. When working with children, occasional minor injuries may occur. Event Hosts agree that Great Kids Events and Great Kids Events staff will not be held liable for any damage to event location, or injury to attendees. An event host, preferably a parent, listed at the beginning of your contract, must be in attendance during the entire event. Great Kids Events staff always carries a basic first-aid kit and cell phone in case of emergencies. **In the unlikely case of any damages or injuries, the liability of Great Kids Events and its affiliates is limited to the amount paid by the client.**

**Food and Beverage Requirements:** Great Kids Events will provide pre-packaged/pre-made food and beverages from well-known third-party vendors. Great Kids Events does not manufacture any food products. If event is off-site, ice cream and/or beverages supplied by Great Kids Events must be placed in freezer/refrigerator (provided by host) upon arrival at event location.

**Policy for Events of Children 3 years old or Younger:** For events where the majority of children are 3 years old or younger, the host agrees to ensure more parent presence and involvement at the event. GKE reserves the right, based on the attention and interest of the young children and the cooperation of their parents at the event, to shorten an event.

**Policy for Changes to Event Reservation:** Event host agrees to provide final guest count and guest list 7 days or more in advance of event. Event host may change party theme up to 14 days before event, and/or number of guests or details of party reservation up to 7 days before event, without penalty of extra charge. Great Kids cannot guarantee supplies for guests added within 7 days of event. Event host will be charged for any guests that do not attend event, based on final count provided 7 days in advance, plus any last-minute additions that Great Kids Events is able to accommodate.

**For Events Hosted at an Great Kids Events Center:**

- Please ask about the capacity at each of our Party Centers. In general, these are the maximum numbers of children that each of our Centers can accommodate. Although, these numbers may fluctuate based on the theme of party and age of children.
  - Columbia, MD: 200 children
  - Silver Spring, MD: 40 children
  - Ashburn or Bethesda: 25 children

Keep in mind that if you invite more than this amount, you may have a party where the children do not have enough space to play, or cannot hear the staff over the voices of socializing parents. We are not responsible for this type of situation, and will do everything possible to politely remind the parents during the party that the children need to be able to hear us!

- You may arrive about 15-20 minutes before your party time. Our staff will be finishing the set up for your event and getting ready for your guests.
- If you would like balloons, piñatas, or any additional entertainers at your party in our Center, you must order these items through Great Kids Events with your party reservation. Unfortunately, our insurance will not allow unapproved or uninsured 3rd - party entertainers to perform in our store.
- You are permitted to bring pre-packaged food or beverages for adults or kids (except for Columbia). You may provide cups, paper products, and pre-packaged ice for adults. However, you are not permitted to bring any homemade food products into a Great Kids Events Center, including birthday cake or ice. Please order any additional catering through Great Kids Events with one of our preferred vendors, and it will be delivered fresh, directly to the Center. In Columbia, there is a \$50 penalty for bringing in unauthorized food.

- Any food items brought into the Center must have been made, packaged, and sealed in a state-licensed kitchen. You agree to take full responsibility for maintaining proper storage temperature of those items prior to arriving at our Center and during your event. We cannot guarantee refrigeration space will be available unless we have planned your catering. You assume all health & safety-related risks involving all food items that you bring into the Center. You are not permitted to have open bowls of food items, such as chips or candy, unless the items are individually wrapped.

**Payment:** A \$100.00 non-refundable deposit must be received to confirm the date and time of your event. Corporate event contracts require a 50% deposit. You must agree to the terms and conditions of your contract by signing and returning your printed contract within 7 days, or clicking "I agree" on the event organizer page of your *Great Kids Events Funvitation*, to confirm the event details. Balance of total payment will be due immediately upon conclusion of event. Any tolls or parking fees incurred by Andy's Parties will be charged to the client. We respectfully request that you not charge gratuities to your credit card.

**Returned Check Fees:** returned checks are subject to a \$35 fee, plus any costs of collection.

**Cancellation:** While your deposit is non-refundable, should you need to cancel your event with more than 1 week notice, Andy's Parties will work with you to find an alternate event date within 3 months, and will apply your deposit to that alternate event date. If you cancel your event within 1 week of the contracted event time, your deposit is forfeited and not applicable to any future event.

**Inclement Weather Policy:** We will make every attempt to hold your party during inclement weather. If it is reasonable to run your party (roads cleared, etc), you will be expected to have your party on the contracted date. Otherwise, you must reschedule your party for the next date that Great Kids Events has available.

**Scope of Agreement:** This Agreement constitutes the entire agreement between the parties hereto and supersedes all prior written or oral agreements or understandings, in each case with respect to the subject matter hereof.